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**JOINT SCHOOL BOARD-GOVERNANCE COUNCIL  
CHARTER SCHOOL CONTRACT COMMITTEE MEETING MINUTES  
September 28, 2023 – 1:00 p.m.  
Waupaca High School Community Room and [Live Stream](#)**

**Welcome and Call to Order:**

The meeting was called to order by Committee Chairperson Dale Feldt at 1:00 p.m.

**Roll Call:**

Present in the WHS Community Room: Chairperson Dale Feldt and Committee members Betty Manion, Steve Klismet, and Sandy Robinson.

Excused: Committee members Megan Sanders, Becky Lange, and Autumn Beese.

**Also Present:**

Present in the WHS Community Room: Ron Saari, Mark Flaten, Sandy Lucas, and Carrie Naparalla.

**Approval of Agenda:**

A motion was made by Steve Klismet and seconded by Betty Manion to approve the agenda as presented. The motion carried unanimously on a voice vote.

**Review of Committee Meeting Norms and Commitments:**

The Committee reviewed their collective norms and commitments.

**Review and Revise Draft Multi-Year Contract:**

**Article 4 Exemptions From Requirements:**

Chairperson Feldt shared that this language came from Article 10 of the GC contract as well as Article 4 of the WRCCS model contract, and any changes that Administration made were highlighted in yellow. Committee member Sandy Robinson pointed out that for some of these exemptions there is a proposed CEC policy.

**Section 4.1:**

The Committee agreed with the notation changes referencing state statutes, as well as references to other sections within this contract that were added.

**GC Contract Section 11.2/10.2:**

The Committee agreed to delete this altogether.

**Section 4.2:**

Again, references to other sections within this contract were added and notations were revised.

Director of Teaching and Learning Mark Flaten inquired if CEC really needed their own policies as it appears they are using existing SDW NEOLA policies with minor revisions made to them. Mrs. Robinson advised that they revised the NEOLA policies to more accurately reflect the CEC by changing School Board to Governance Council and other changes relating to administration.

However, Mr. Saari and Mr. Feldt pointed out that since a lot of what they used are NEOLA policies, there may be copyright issues with revising them. Mrs. Robinson suggested that perhaps instead of revising the NEOLA policies, the differences in the policies as they pertain to CEC could be cited here so as to not violate any copyright laws. Mr. Flaten reiterated that CEC does not need its own policies.

Mr. Flaten advised that he does not like the word “waiver” because it seems to imply that you do not have to follow the SDW Board policy which is not accurate, as they are not waiving the policy, they are just making changes to it (“adjusting it”).

Chairperson Feldt suggested that, as a homework assignment, the Committee think about this and wordsmith it. It was also suggested that maybe this should be separated into two sections – one listing adjustments and one listing waivers. Then a NEOLA policy would not need to be re-created and there would not be any copyright issues. Mrs. Robinson added, however, that it needs to explicitly say where the differences are.

Further discussion continued, using paragraph #1 relating to curriculum development as an example. The Committee compared NEOLA Policy 2210 with the CEC policy for this. The only revisions made to the CEC policy from the NEOLA policy were changing “Board” to “Governance Council” or relating to administration. So it was suggested again that a generic statement just be added regarding the references to School Board and GC and administration in the policies.

Chairperson Feldt advised that the Committee will continue this discussion relating to CEC policies at its next meeting. Mrs. Robinson advised that there are seven CEC policies and they are not on its website, so she will email them to everyone for their review.

The Committee agreed to delete GC Article 10 since it was moved to Article 4.

#### **Article 5:**

Chairperson Feldt advised that this article came from the WRCCS model contract (which consists of 16 sections) as well as from Section 3.10 of the GC contract.

#### **Section 5.4:**

It was pointed out that some of this language is reiterated from other sections previously written in the contract.

#### **Section 5.6:**

Much discussion was had regarding this section as it relates to the disposal of property at CEC – what stays with the District and what can be taken if CEC is disbanded. In particular, clarification is needed as to what happens to structures and/or equipment that were purchased with dollars CEC specifically held fundraisers for or that were donations made to its 501(c)3; and the same question applies to items purchased with the federal grant dollars received. Mr. Feldt shared that when people donate to CEC, most believe they are donating to the SDW as a whole, but believes that whatever is purchased with the fundraising dollars to the 501(c)3 can be taken. Mrs. Robinson advised that when buying something from funds donated to CEC, it needs to specifically state what the funds will be used for – District property or CEC 501(c)3. She advised that she will need to discuss this in detail with the GC and perhaps legal counsel. It was suggested it might be best to possibly reference Board policies here as well.

CEC Administrator Carrie Naparalla advised that CEC does not have a specific kayak “program”; they have outdoor experiences at CEC with one option being using kayaks. Also, as

part of the initial grant dollars, they could not buy any buildings. It was noted that all of the buildings and contents were there prior to the Charter School.

Mrs. Robinson advised that there is a separate list of items that were purchased using the grant dollars, but not for items purchased through the 501(c)3 or by the District. There are specific requirements of the grant regarding disposal of CEC property and assets are items that were purchased with grant dollars.

Further discussion then continued relating to the building and grounds. Mr. Saari reminded everyone that, per Board policy, whenever there is a requested alteration or addition to the buildings and/or grounds, it has to go through the School Board Building and Grounds Committee first. Mrs. Robinson shared that the GC is considering establishing an ad hoc Building and Grounds Committee.

Chairperson Feldt advised the Committee, as a homework assignment, to think about this more and they will continue discussion on it at the next meeting scheduled for October 10<sup>th</sup>. Mrs. Robinson advised that a GC meeting is scheduled for October 6<sup>th</sup>, but this needs to go through a GC committee first, so she may need more time before coming back to this committee with anything.

#### Section 5.7:

It was pointed out that this is the same onboarding process as was previously set out in the contract; it is just more detailed here. The Committee agreed with the language.

#### Section 5.8:

The Committee agreed with the phrase “equal to or greater than”, and to strike the deleted language as indicated.

#### Section 5.9:

Chairperson Feldt advised that this language is from the WRCCS model contract but the Committee did not think it applied to CEC and it is not in the model benchmarks either, so it agreed to delete that language. Mr. Flaten proposed a new paragraph in its place so that it more accurately applied to CEC. Mrs. Robinson advised she will need to think about the last sentence.

It was pointed out that CEC is given the budget allocation by the District. Mr. Flaten added that everyone knows that budgets fluctuate and somebody has to make the final decision, and that is administration. We are either all in this together or we are not all in this together. There are different costs associated with each course/department so budgets are adjusted. We have to determine what do we “need” versus what do we “want”.

#### Section 5.10:

Mr. Flaten suggested combining Sections 5.9 and 5.10 into one section. He inquired whether a formal “written” notice or request was necessary as there are conversations held. However, Committee members felt it was important to have it in writing so that there is a paper trail in case of any questions later, maybe not necessarily at the beginning when conversations are just starting, but for sure at the end.

#### Homework:

Wordsmith Section 4.2 relating to waivers/adjustments and review CEC policies; as well as to thoroughly review Section 5.6.

Next Meeting:

At its next meeting on October 10<sup>th</sup>, the Committee will continue discussion relating to Section 4.2 and CEC policies, as well as Sections 5.6 and 5.10.

**Adjournment:**

A motion was made by Steve Klismet and seconded by Betty Manion to adjourn the meeting at 2:31 p.m. The motion carried unanimously on a voice vote.